Consistency of marking

For exams:

- The overall percentage is calculated by one of the markers;
- This mark is checked independently by a member of the School office, and entered onto SIMS;
- This transcription is checked for accuracy by a further member of the School office.

For coursework, students are able to check their own mark has been correctly totalled and entered into SIMS.

All elements of assessment\(^1\) worth 50% or more of the total module will be subject to moderation except where unambiguous ‘right’ answers are available for all parts of the assessment. The internal moderator will review the marks for a representative sample of scripts/coursework:

- All scripts below the pass mark will be reviewed;
- The sample size will be at least the square root of the number of students undertaking the assignment, and cover scripts graded at different points.

This review will take place before the work or marks are returned to students.

Where the moderator identifies a discrepancy, the marks will be considered by a panel consisting of the Director of Teaching (or Deputy), module leader and moderator. If necessary, the assessment will either be remarked or have the marks scaled by an appropriate amount. The meeting will be held, and remedies applied, before the work or marks are returned to students. A summary of the meeting and proposed outcome will be provided to the exam board.

\(^{1}\) Coursework made up of individual components which are each less than 50% are not required to follow this process.